



# MOBILE FOOD VENDOR/FOOD TRUCK TEMPORARY USE PERMIT FACT SHEET

Food Trucks, further defined as “Mobile Food Units” in the *City of Sumter Zoning and Development Standards Ordinance* and in the *Sumter County Zoning & Development Standards Ordinance*, must obtain Temporary Use Approval for each specific site at which operations will take place, under the following criteria:



## **LOCATIONS ALLOWED:**

- Private or public property located in the General Commercial (GC), Limited Commercial (LC), Light Industrial-Warehouse (LI-W), or Heavy Industrial (HI) zoning districts of the City of Sumter and/or unincorporated Sumter County. *(In unincorporated Sumter County, Food Trucks may also operate on Agricultural Conservation (AC) zoned property.)*
- Selected property(s) must also have at least 1 active business legally operating from the site.
- Temporary Use Permits are **not** required for operation at City-sponsored events and City-authorized Farmers Markets. However, approval from the sponsoring entity and a valid City-County business license are required.

## **DOCUMENTS REQUIRED FOR INITIAL BUSINESS LICENSE APPROVAL AND FIRST TEMPORARY USE LOCATION**

1. Written permission from the property owner or their authorized representative.
2. Photos of the food truck/mobile vending unit.
3. Copy of SC DHEC food inspection certificate.
4. Location of SC DHEC approved commissary for food preparation.
5. Copy of completed SLED CATCH background check (<https://catch.sled.sc.gov/>).

## **TEMPORARY USE PERMIT FEE AND VALIDITY**

- \$30 fee for each Temporary Use Permit location.
- Temporary Use Permits are valid for 365 days from the date of issuance.

Ordinance Requirements for Mobile Food Vendors (a.k.a. Food Trucks) can be found in *Article 5.c.6.j.* of the [City of Sumter Zoning & Development Standards](#) and in *Article 5.c.6.j.* of the [Sumter County Zoning & Development Standards Ordinance](#).