

MINUTES  
SUATS POLICY COMMITTEE  
TUESDAY, MAY 16, 2023 @ 12:00 P.M.  
CITY COUNCIL CHAMBERS  
(21 N. MAIN STREET, SUMTER, SC)

**POLICY COMMITTEE MEMBERS PRESENT:** The Honorable Mayor **David P. Merchant**; County Council Chairman **James T. McCain, Jr.**; Sumter CTC Chairman **Hugh M. McLaurin, IV**; Planning Commission Chairman **James Munford**; Sumter Economic Development **Brian Rauschenbach**; Sumter City Manager **Deron McCormick**; and Sumter County Administrator **Gary Mixon**.

**POLICY COMMITTEE MEMBERS ABSENT:** Chairman; State Senator **J. Thomas McElveen, III**; County Councilman **James Byrd, Jr.**; State Representative **G. Murrell Smith**; Shaw Air Force Base Commander Col. **Derek O'Malley**, SCDOT 5<sup>th</sup> District Commissioner **David E. "Gene" Branham**, and SCDOT 6<sup>th</sup> District Commissioner **John Barnwell Fishburne**.

**OTHERS PRESENT:** (See sign-in sheet)

**STAFF MEMBERS PRESENT:** Senior Planner **Kyle Kelly**, Planning Director **Helen Roodman**, and Executive Assistant **Kellie Chapman**.

A meeting of the Sumter Area Transportation Study (SUATS) Policy Committee was held on Tuesday, May 16, 2023, @ 12:00 p.m. in City Council Chambers (21 N. Main St., Sumter, SC). Chairman David Merchant called the meeting to order.

A motion to approve the agenda for the May 16, 2023, meeting was made by Mr. McCain and seconded by Mr. Munford. The motion carried a unanimous vote.

A motion to approve the minutes from the April 24, 2023, meeting was made by Mr. McCain and seconded by Mr. McLaurin. The motion carried a unanimous vote.

**Amendment #4 to FY2022 & FY2023 Unified Planning Work Program (UPWP)**

Mr. Kelly stated the SUATS FY2024 & FY2025 Unified Planning Work Program (UPWP) will describe all urban transportation and transportation-related planning activities anticipated in SUATS for the period July 1, 2021, and ending June 30, 2023.

The UPWP is a work program comprised of tasks to achieve the overall goal of bringing effective transportation improvements to the SUATS planning area. Each task has its own objective and is identified with the source of staffing to carry out the task to produce final products.

The proposed Amendment #4 to the current UPWP is required in order to replace a planning project which would involve consultant services with an alternate project, and to adjust the project budgets for consultant services projects to accommodate the new project

added.

The amendment would remove the *City of Sumter Zoning and Development Standards Ordinance Review and Rewrite* project, as follows:

1. Reduce from \$56,000 to \$0 in federal funds and reduce from \$14,000 to \$0 in local match and from \$90,000 to \$0 in additional local funds.

The amendment would add a *SUATS 2050 Long Range Transportation Plan Travel Demand Model* project for which 3<sup>rd</sup> party consultants may be engaged, as follows:

1. Allocate \$96,000 in federal funds and \$24,000 in local match.

The amendment would revise the budget for the *Corridor and Intersection Pavement Marking Upgrade Conceptual Design* project for which 3<sup>rd</sup> party consultants may be engaged, as follows:

1. Reduce from \$64,000 to \$24,000 in federal funds and reduce from \$16,000 to \$6,000 in local match.

A 21-day public comment period must be observed prior to adoption of the UPWP. A summary of substantive comments received will be made available to the Committee upon request. Pending no substantive comments, the UPWP will be adopted and submitted to SCDOT and FHWA.

Staff recommends that the Policy Committee provisionally adopt Amendment #4 to the FY2022 & FY2023 Unified Planning Work Program (UPWP), subject to completion of a 21-day public comment period as required by SUATS Public Participation Plan.

A motion to accept the FY2022 & FY2023 Unified Planning Work Program (UPWP) was made by Mr. McCain and seconded by Mr. McLaurin. The motion carried a unanimous vote.

### **Amendment #1 to FY2024 & FY2025 Unified Planning Work Program (UPWP)**

The SUATS FY2024 & FY2025 Unified Planning Work Program (UPWP) describes all urban transportation and transportation-related planning activities anticipated in SUATS for the period starting July 1, 2023, and ending June 30, 2025.

The UPWP is a work program comprised of tasks to achieve the overall goal of bringing effective transportation improvements to the SUATS planning area. Each task has its own objective and is identified with the source of staffing to carry out the task to produce final products.

The proposed Amendment #1 to the current UPWP is required in order to replace a planning project which would involve consultant services with an alternate project, and to adjust the project budget for consultant services projects to accommodate the new project added.

The amendment would remove the *City of Sumter Zoning and Development Standards Ordinance Review and Rewrite* project, as follows:

1. Reduce from \$56,000 to \$0 in federal funds and reduce from \$14,000 to \$0 in local

match and from \$90,000 to \$0 in additional local funds.

The amendment would add a *SUATS 2050 Long Range Transportation Plan Travel Demand Model* project for which 3<sup>rd</sup> party consultants may be engaged, as follows:

1. Correct and update the project narrative and scope.

Staff recommends that the Policy Committee provisionally adopt Amendment #1 to the FY2024 & FY2025 Unified Planning Work Program (UPWP), subject to completion of a 21-day public comment period as required by the SUATS Public Participation Plan.

A motion to accept the FY2024 & FY2025 Unified Planning Work Program (UPWP) was made by Mr. McLaurin and seconded by Mr. McCain. The motion carried a unanimous vote.

### **2050 Long Range Transportation Plan**

Mr. Kelly provided status update on the current project schedule and activities for the 2050 Long Range Transportation Plan.

### **SUATS Study Area Boundary Adjustments based on 2020 Census**

Mr. Kelly discussed the potential SUATS boundary changes/corrections based on the 2020 Census.

### **“Connect 378” US-378 Corridor Feasibility and Conceptual Engineering Design Project**

Mr. Kelly updated the Committee on the current project schedule and activities for the “Connect 378” project.

### **Active Projects Update**

Mr. Kelly provided a brief status update on current area transportation improvement projects funded via the Sumter Penny for Progress sales tax initiative and SUATS Guideshare Program. The briefing focused on the implementation schedules for each major phase of work.

Respectfully submitted,

*Kellie K. Chapman*

Kellie K. Chapman  
Board Secretary