



CITY OF *Sumter*
SOUTH CAROLINA

VACANT POSITION
City Electrician
Electrical Maintenance Department

Job Purpose: To perform and supervise the maintenance, repairs, and installations of electrical systems in City buildings, roadways, parks, and gardens.

Essential Functions/Responsibilities:

- Installs, maintains and troubleshoots control boxes and associated equipment for traffic control.
- Maintains, replaces and installs motors at the sewage plant; maintains and repairs control circuits and generators for auxiliary power for plant.
- Maintains, repairs and installs electrical systems for City buildings and ball fields, maintains electrical circuits including scoreboards, parks, tennis courts, and Swan Lake Visitor Center.
- Maintains electrical circuits in City buildings, gets bids and orders parts for electrical jobs including running and installing computer lines and circuits.
- Draws electrical blueprints on small scale electrical projects, purchases materials and installs according to the code standards.
- Maintains and repairs electrical control systems at the City's water plants.
- Plans and lays out work for helpers.
- Maintains an inventory of supplies and keeps equipment in good working order.
- Performs exceptional service to internal and external customers.
- Performs related duties as required.

Required Knowledge, Skills, and Abilities: Must have a Master Electrician's license. Knowledge of SC electrical codes and SC building codes. Must have the ability to work with the public.

Minimum Qualifications: Associate Degree in electrical field or Vocational/Trade school diploma and 3 - 5 years' experience in the commercial construction trade; or any equivalent combination of training and experience. Must have a valid SC driver's license. Must have a Master Electrician's License from the State of South Carolina.

Deadline to Apply: ***Open until filled***
Apply online at www.sumtersc.gov or
mail resume with cover letter along with application to:
City of Sumter Human Resources
21 N. Main Street
Sumter, SC 29150

The City of Sumter is an Equal Opportunity Employer and participates in E-Verify. E-Verify allows participating employers to verify the employment eligibility of their newly hired employees and the validity of their Social Security Numbers. E-Verify is operated by the Department of Homeland Security in partnership with the Social Security Administration.

This Notice is not intended to be an all-inclusive list of duties, knowledge, skills and abilities required to do the job. This is intended only to describe the general nature of the job. A more comprehensive list of duties, responsibilities and essential job functions is available on the job description.