



**SUMTER CITY-COUNTY
BUILDING INSPECTION DEPARTMENT
POST OFFICE BOX 1449 12 WEST LIBERTY STREET
SUMTER, SC 29151 (803) 774-1600**



ROOF PERMIT APPLICATION

Commercial Residential Tax Map # _____

Jurisdiction City County Mayesville Pinewood

Applicant _____
Name Phone

Applicant's Address _____
Street City State Zip

Property Owner _____
Name Phone

Owner's Address _____
Street City State Zip

Contractor _____
Name Phone

Contractor's Address _____
Street City State Zip

Contractor License Number _____ **Contractor's Business License #** _____

Valuation of Work (Materials & Labor) \$ _____ *Attach a copy of your signed contract*

Property Address _____
Street City State Zip

Description of Work _____

Are you removing the existing shingle or membrane? Yes No

**Section R907.3 of the 2012 IRC states: New roof coverings shall not be installed without first removing all existing layers of roof coverings where any of the following conditions exist:*

1. Where the existing roof or roof covering is water-soaked or has deteriorated to the point that the existing roof or roof covering is not adequate as a base for additional roofing.
2. Where the existing roof covering is wood shake, slate, clay, cement or asbestos-cement tile.
3. Where the existing roof has two or more applications of any type of roof covering.

Manner of Debris Disposal (Site) _____

****NOTE: Residential Specialty Licensed Roofing contractors** are limited to **no more than \$5,000 of Commercial roofing work**, including labor and materials. Certain types of commercial roofing work, such as membrane roofing, require a specific license per SC state law, Title 40, chapter 11. **Residential roofing work** will also be limited to **no more than \$5,000 per project** unless a Bond has been filed with the South Carolina Labor, Licensing and Regulation Division. Deviations between the valuation as shown above and the national average for similar roofing projects may require the owner or contractor to submit a copy of the signed roofing contract to verify actual contract bid prices. Donated labor and/or donated materials shall be included in the total valuation. Donated labor shall be based on the current minimum wage. Donated materials shall be based on the current retail price of all project materials.

- I certify to the best of my knowledge that all information provided herein is true and correct and all work performed under this permit shall conform to the plans and specifications herewith submitted and to all applicable Building Codes and Laws and Ordinances pertaining thereto.
- By signing this application I certify that I have the authority to make the foregoing application and I am the property owner or an authorized agent for the company performing the work stated above. I understand that I must use contractors licensed or registered with the State of South Carolina. If I choose to represent myself as the owner/builder, I understand that I or my immediate family members are required to occupy the property, that only contractors and subcontractors duly licensed as required by the State of South Carolina and the City of Sumter must be used to perform work associated with this application and permit, and as owner/builder I may not rent, lease or sell the property for a period of no less than two years from the date of final inspection for which this permit is issued.
- I further understand that if any information provided is found to be incorrect or falsely stated that this permit will be null and void and that I may be responsible for violation of other related state laws and local ordinances.

Note: The Acceptance of this application for review and the payment of fees does not constitute the approval of this application. Approval is granted only upon the receipt of a permit. **THIS APPLICATION IS NOT A PERMIT.**
The above statements and accompanying material are complete and accurate.

Print Name	Signature	Date
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OFFICE USE ONLY:

Permit Fee _____ Zoning District _____

Tax Map Number _____ SIC Code _____

Lot Information Corner Lot Interior Lot

Approved Lot Yes No TAZ _____

Lot Size _____ Max. Height _____

Minimum Setbacks Front _____ Rear _____

Side (E) _____ Side (I) _____

Street Right-of Way _____

Structure in Flood Hazard Area Yes No Base Flood Elevation _____

Existing Structure: repairs, alteration, (interior, windows, vinyl siding, etc) NA

Overlay District HP/CBD APZ DNL NA (Noise Attenuation) Swan Lake RCD None

Comments _____

Planning Official _____ Building Official _____